

June 11, 2019

MINUTES OF REGULAR MEETING BOARD OF TRUSTEES

A Regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan, was held on Tuesday, June 11, 2019, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in Conference Room 4380.

Chairperson Patton convened the meeting at 7:30 a.m. and led everyone in the reciting of the Pledge of Allegiance.

ROLL CALL

Present: Trustees Patton, DeLuca, Gustas, and Miller
L. Marshall Washington, President
Sherry Smurr, Recording Secretary

Excused: Trustee Farmer and Stinson

OTHER ATTENDEES

Mike Collins, Executive VP for Enrollment and Campus Operations
Paige Eagen, Interim VP Instructional and Student Support Services
Kathy Johnson, Associate VP for Analytics, Research and Compliance
Aaron Hilliard, VP Human Resources
Brian Lueth, VP for Finance and Business
Tim Welsh, VP for Information Technology
Craig Jbara, VP for Strategic Business & Community Development
Shannon Bagley, Public Safety Officer
Kim Grubka, KVCC Dental Hygiene Faculty
Dannie Alexander, Director of Facilities and Construction Management

MEMBERS' TIME

The Board discussed items of general interest.

APPROVAL OF AGENDA

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Buck, and **CARRIED** that the agenda be approved as presented.

CONSENT AGENDA

Secretary Miller presented the Consent Agenda Items. It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Gustas, and **CARRIED** that the Consent Agenda Items for June 2019, including the Secretary's Report, the Treasurer's Report, the Personnel Report, and the Capital Expenditure Report be approved and that copies of the reports be attached to and
ide an official part of the minutes of the meeting.

June 12, 2019

Trustee Gustas asked that the Capital Expenditure Report be pulled out of the Consent Agenda and discussed. President Washington and Mike Collins, Executive Vice President for Enrollment and Campus Operations, presented a pool summary to the Board.

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee DeLuca, and **CARRIED** that the Capital Expenditure Report for authorization for Pool Infrastructure Upgrade be approved as presented.

PUBLIC PARTICIPATION

No one was present to address the Board

INFORMATIONAL ITEMS

President's Report

President Washington distributed and the Board discussed:

Strategic Plan Update

Board Calendar

Dr. Peter Linden, Provost and Vice President for Instruction and Student Services will join us on July 8, 2019

CLOSED SESSION TO DISCUSS PERSONNEL EVALUATION

Chairperson Patton confirmed Dr. Washington has requested a closed session to discuss periodic personnel evaluation. Trustee Gustas was **MOVED** by Trustee Gustas, and **SECONDED** by Trustee Miller, that the Board recess the regular meeting and go into a closed session to discuss the personnel evaluation of L. Marshall Washington, PhD, President of Kalamazoo Valley Community College, in accordance with MCL 15.268, Section 8 (a) that allow a public body to meet in closed session "to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing." The motion **CARRIED** by the following ROLL CALL VOTE:

AYES: 5

NAYS: 0

ABSENT: 2

ABSTENTIONS: 0

The Board recessed the open meeting at 8:01 a.m.

At 9:04 a.m., the Board reconvened the open meeting.

Chairperson Patton assigned Trustee Gustas acting Treasurer as Trustee Farmer was excused.

ACTION ITEMS

Amendment of Presidential Contract

It was **MOVED** by Trustee Buck, **SECONDED** by Trustee Gustas and **CARRIED** that, the attached Amendment Two Presidential Contract be adopted pending legal review. (see attached).

Resolutions for Emeritus Status

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Gustas and **CARRIED** that, upon the recommendation of the President, Emeritus status be granted to **Frances Kubicek**, upon her retirement on June 30, 2019.

Resolutions for Emeritus Status

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Gustas and **CARRIED** that, upon the recommendation of the President, Emeritus status be granted to **Bonita Bates**, upon her retirement on July 15, 2019.

June 12, 2019

Resolutions for Emeritus Status

It was **MOVED** by Trustee Gustas, **SECONDED** by Trustee Miller and **CARRIED** that, upon the recommendation of the President, Emeritus status be granted to **Robert Haight**, upon his retirement on August 31, 2019.

OTHER ITEMS


No other items were discussed.


FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

It was **MOVED** by Trustee DeLuca, **SECONDED** by Trustee Gustas, and **CARRIED** to adjourn the meeting. Chairperson Patton declared the meeting adjourned at 9:11 a.m.


Susan Miller, Secretary


Sherry Smurr, Rec. Sec.


Jeff Patton, Chairperson

Amendment Two

Employment Agreement dated July 1, 2018 between Board of Trustees of Kalamazoo Valley Community College and Luther Marshall Washington, President of Kalamazoo Valley Community College

As approved by the Board of Trustees at the regular meeting of June 11, 2019, the Agreement is amended as follows:

1. Employment Duties, Term.

The President shall perform such administrative duties as may be assigned from time to time by the Board. The President's general duties shall be as set forth in the Board's policies and bylaws. The President's term of employment shall continue through June 30, 2022, unless sooner terminated as provided in this Agreement.

3.2 Adjustments.

The Board will provide the President a performance review prior to June 30 of each year. The parties will at that time discuss changes in annual compensation and/or benefits for the following fiscal year. The Board may amend Schedule "A" on or before the beginning of the next fiscal year. Following this performance review, this Agreement shall automatically be extended by one (1) additional year at the end of the then current contract year, unless the Board provides written notice to the President on or before the end of the then current contract year (July 1 – June 30) that this Agreement shall terminate on June 30 of the year three (3) years from the end of the then current contract year. At no time shall this Agreement be for a term longer than three (3) years.

7. Performance Review.

The President's performance shall be reviewed annually prior to June 30, unless the parties mutually agree in writing to a different date. The review procedure shall be mutually acceptable to both the Board and President. The review may be either written or unwritten, as mutually agreed to by the parties.

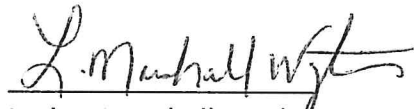
Schedule "A"

1. **Salary** For the period of 7/1/18 -6/30/19 the President shall receive a Base salary of \$200,000. Thereafter the President shall receive an annual salary percentage increase, to be paid in equal installments according to KVCC's regular payroll practices, of:

<u>Fiscal Year</u>	<u>Percentage Salary Increase</u>	<u>Base Salary</u>
7/1/19 – 6/30/20	1.50%	\$203,000
7/1/20-6/30/21	1.75%	\$206,552

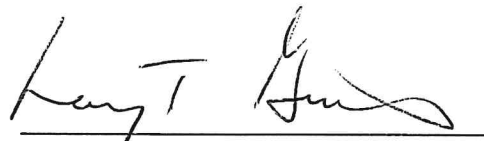
PRESIDENT

KALAMAZOO VALLEY COMMUNITY COLLEGE


Luther Marshall Washington


Jeffrey W. Patton
Its Board Chairperson


Susan L. Miller
Its Board Secretary


Mary T. Gustas
Acting Treasurer